



MOBILE PHONE AND ELECTRONIC DEVICE POLICY

In order to maximize learning opportunities for every student and as a result of the significant technologies now available through mobile phones and electronic devices, the use of these everyday items at school or school related events was reviewed. The review determined that the capacity to enhance student learning opportunities was available through appropriate use of these devices when used as detailed in the *Student Electronic Device Agreement Form*.

Parents, students and teachers each have responsibilities relating to correct student use and management of such devices. All enrolled/enrolling students are required to complete and submit the *Student Electronic Device Agreement Form* upon enrolment or as an update to the student's enrolment. Where student use of devices falls outside of the agreement or where a breach of this policy occurs, parents are to be informed and consequences apply for students.

This Policy is part of the Tullawong State High School's *Responsible Behaviour Plan for Students*.

The following is to be followed by all students and staff at Tullawong State High School regarding the use of mobile phones and electronic devices.

CONSEQUENCES

- Students who breach this policy at school will be sent to the office to have the item confiscated. Students can be sent to the office by any staff member of Tullawong State High School (this includes teacher aides, pre-service teachers, supply teachers, office staff etc)
- Staff members may report students breaching this policy outside of school hours for later follow-up of consequences
- Repeated breaches of this policy will be treated as willful disobedience and school consequences will apply.
- Action will be implemented for any student who photographs or films other individuals (staff or students) without their consent, distributes or uploads these images to the internet, or who sends harassing or threatening messages.
- Action will be implemented for any student caught using a mobile telephone or electronic device to cheat during exams and assessments.

PROCEDURES

All students and their guardians need to complete and submit the *Student Electronic Device Agreement Form* prior to any use of these devices within the schooling situation.



TULLAWONG STATE HIGH SCHOOL

STUDENT ELECTRONIC DEVICE AGREEMENT FORM

Dear Parents and Guardians,

We recognise that electronic communication devices are an important part of our everyday world and are increasingly being used in teaching and learning. However, we do not want these devices to interfere with the students' learning environment. Please read the following agreement with your student and return the form with your signatures. Thank you.

As a student at Tullawong State High School, if I bring an electronic device to school, I understand that:

- I do so completely at my own risk;
- Student electronic devices are not a mandatory requirement and I am not required to bring them to school;
- It is **my** responsibility to ensure the security of the device and how it will be stored while engaging in school activities;
- My phone will not be used to make or receive phone calls;
- My electronic device will not interfere with my learning, the learning of others or classroom practices. Any electronic device I have will always remain silent during class and in the playground;
- My electronic device will not cause disruption or annoyance in the playground;
- I must adhere to all existing school policies and procedures;
- It is my teacher's decision if I am able to use the electronic device in their classroom to enhance learning;
- I will not take photos or record video / sound of any persons;
- I will not upload photographs, video or sound taken at school into the public domain (e.g.the internet);
- I will not use my electronic device in any way that breaches the school bullying and harassment policy;
- The use of the device will not breach the Computer Use Agreement;
- The use of the device will not breach the Enrolment Agreement for Students;
- Workplace Health and Safety Regulations do not allow the use of electronic devices in workshops and kitchens;
- No student electronic device will have access to Education Queensland networks;
- If I do not follow the school's policy on student electronic device policy, I will be required to hand the device to the office for collection at the end of the school day or by a parent if it was the third confiscation. I may also be given other consequences for breaching the school's Responsible Behaviour Plan for Students.

Additionally, the school may have consequences for students who misuse electronic devices away from school on their own time if:

- The student's use of the electronic device causes significant disruption at school or harm to the school's reputation, other students, or school personnel.

I understand that failure to follow these rules may result in disciplinary consequences and affect my right to use electronic devices while at school and at school-sponsored or related activities both on and off campus.

Student Name: _____ Care Class: _____

Student Signature: _____ Date: ____/____/____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: ____/____/____